

No. V(A)/32/2/Estt.-I/NTRO/2016-1990 Office of IG (Pers) BSF
Government of India
National Technical Research Organisation Dy. No. 9169
Block-III, Old JNU Campus, New Delhi-110067 Dated. 28/10/16

Dated: 25 October 2016

Subject: Filling up vacancies in the grade of Principal Private Secretary & Private Secretary in NTRO on deputation basis.

A recruitment notice is enclosed herewith inviting applications to fill up vacancies in the grade of **Principal Private Secretary in Pay Band - 3 (Rs.15600-39100) + Grade Pay Rs. 6600/- (now Level-11 in the Pay Matrix as per 7th CPC)** and **Private Secretary in Pay Band -2 (Rs. 9300-34800) + Grade Pay Rs. 4600/- (now Level-7 in the Pay Matrix as per 7th CPC)** in National Technical Research Organisation on deputation basis.


2. It is requested that the above mentioned recruitment may please be widely circulated amongst the eligible candidates of your organisation/department. The applications of willing and eligible officers in prescribed proforma (Annexure-I) & duly completed Certification by the Employer/Cadre Controlling Authority (Annexure-II) may be forwarded through proper channel along with attested photocopies of ACRs/APARs for the last 05 years so as to reach on the following address:-

**Assistant Director (Pers/R-I)
National Technical Research Organisation
Block-III, Old JNU Campus
New Delhi - 110067**

3. It is stated that incomplete applications and/or those received late and/or not accompanied by supporting certificates/documents in support of qualification and experience claimed by the candidates would not be processed for determining the eligibility of the candidates for the selection. No correspondence in this regard would be entertained.

4. The last date for receipt of application is **30 days** from the date of issue of this recruitment notice.

Encl.: As above.


(NC Bhuyan)
Assistant Director (Pers)

4854 Distribution: As per the list enclosed

28/10/16

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Co (Pers)

List of Addressee

1	Commissioner of Police, Delhi Police Headquarters ITO, IP Estate, Near MS Building Delhi-110002	2	Additional Secretary (SR) Cabinet Secretariat, Room No.1001, 10 th Floor, B-2 Wing Pryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi-110 003.
3	Joint Secretary (Pers) Ministry of Finance Department of Expenditure North Block, New Delhi.	4	Joint Secretary (Admin) Department of Telecommunications, Sanchar Bhawan, Parliament Street, New Delhi.
5	Director (CS I Division) Department of Personnel & Training 2 nd Floor, Lok Nayak Bhavan, Khan Market, New Delhi - 110023.	6	Joint Secretary (T) & CAO Ministry of Defence, Room No. 155 'E' Block, Dalhousie Road, New Delhi-110 011
7	Joint Secretary (Admin), Ministry of Home Affairs, North Block New Delhi.	8	Joint Director (Estt) Intelligence Bureau (MHA) 35, Sardar Patel Marg, New Delhi
9	Joint CGDA (Admin), Office of the Controller General of Defence Accounts, Ulan Batar Road, Palam, Delhi Cantt, New Delhi-110010	10	Inspector General(Pers), SSB Force Headquarters East Block-V R.K. Puram New Delhi- 110066
11	Inspector General(Pers), CRPF Directorate General, CRPF Block No. 1, CGO Complex New Delhi- 110003	12	Inspector General(Pers), CISF Directorate General, CISF Block No. 13, CGO Complex New Delhi- 110003
13	Inspector General(Pers), BSF Directorate General, BSF Block No. 10, CGO Complex New Delhi- 110003	14	Inspector General(Pers), ITBP Directorate General, ITBP Block No. 2, CGO Complex New Delhi- 110003
15	Directorate of Personnel DRDO Bhawan, Rajaji Marg, New Delhi.	16	PDPO- I Air Headquarters, Vayu Bhawan, Rafi Marg New Delhi-110106
17	Col MS-3 Military Secretary's Branch (MS-3B), Integrated HQ of MoD (Army), DHQ PO, New Delhi - 110 011	18	PDOP, IHQ MoD (Navy) Room No. 219, 'C' Wing, Sena Bhawan, New Delhi- 110 011
19	Director (Admin), Ministry of Science & Technology Department of Science & Technology New Mehrauli Road, New Delhi		