

**SPECIMEN
FORM 131
(7 COPIES TO BE TYPED)**

DGS&D-131

SUPPLY ORDER AGAINST DIRECTOR GENERAL OF SUPPLIES & DISPOSALS RATE/CONTRACT

(The Director General of Supplies & Disposals is not authorized to arrange for the purchase of stores for private parties or for private use of Govt. Officers)

Office of the: **COMMANDANT 36 BN BSF**

Station: **SATRANA, PO: NEW MANDI GARSANA, DISTT: GANGANAGAR, RAJASTHAN - 335711**

Supply Order No _____ Dated _____, 2005 against DGS&D Rate/Contract No IT-1/RC-13290101/052004/PC/81/COAD/1475 dated **13/09/2004**. Period of Rate/Contract: **25/8/2004 to 31/3/2005**.

This order which is intended for the supply of the stores detailed in the schedule below, in accordance with the terms and conditions of the Director General of Supplies and Disposals Rate/Contract mentioned above and in the manner specified herein, shall operate to create a special contract between the contractor (with whom the contract referred to and the requisition are placed) of the one part and the President of India on the other part.

Designation of Indenting Officer Indent

**COMMANDANT,
36 BATTALION BSF,
SATRANA,
PO: NEW MANDI GARSANA
DISTT: GANGANAGAR
RAJASTHAN - 335711**

Indent No.

Same as per Supply Order No. and date mentioned above.

S.No	Item No.	ITEMS	Qty	Rate as per RC	Amount	REM
1	Item No. 3 as per Schedule- I	Desk Top Computer System, Professional Configuration with Intel Pentium IV Processor, 3.0 GHz or better with 1 MB L2 cache Memory or better, with hyper threading technology and 800 MHZ system bus with Motherboard Intel 915G or better on Intel or equivalent OEM Motherboard. Integrated Graphics, 4PCI <u>In lieu of items</u> (i) Memory:- 256 MB 400 MHz dual DDR RAM in lieu of 128 MB RAM as per Schedule 2 “in lieu of items” at Item No. B (iii) (Memory) (ii) Hard Disk Drive:- 80 GB in lieu of 40 GB HDD as per Schedule 2 “in lieu of items” at Item No. C (i) (Drives) <u>Add-on items</u> (i) Other items Set of two amplifiers with speakers and microphone as “Add-on items” in Schedule 3 item No. E-(ii)	2 Nos	35,900	71,800	
			2 Nos	1,140	2,280	
			2 Nos	918	1,836	
			2 Nos	312	624	
2	Item No. A (i) as per Schedule 4	LASER JET PRINTER Monochrome Resolution 600 dpi, paper size A4, Memory 8 MB, Printing Speed 16 PPM, 1 USB port compatible with Linux and Windows	01 No	9,877	9,877	

OFFICE
SEAL

Contd...P/2

4	Item No.C (iv) as per schedule-4	DOT MATRIX PRINTER Printer 24 pin 136 column, 360 cps at 12 cpi having one IEEE 1284 parallel port	01 No	12,191	12,191	
	Total				98,608/-	

Total cost Rs. 98,608/-

¼ For supplementary schedule see reverse).....

Total Rs 98,608/- . (Rupees Ninety eight thousand six hundred eight only)

Total inclusive price to the nearest* rupee/f.o.r. /delivered free at: **COMMANDANT, 36 BATTALION BSF, SATRANA, PO: NEW MANDI GARSANA, DISTT: GANGANAGAR, RAJASTHAN - 335711**

Date of delivery: **(6 TO 8 WEEKS)**

Authority holding Sealed Particulars: **ADG (QA) DGS&D, New Delhi**

Designation and address of Inspecting Officer: **ADG (QA), DGS&D, Jeevan Tara Building, 5-Parliament Street, New Delhi-110001.**

Designation and full address of the consignee: **COMMANDANT, 36 BATTALION BSF, SATRANA, PO: NEW MANDI GARSANA, DISTT: GANGANAGAR, RAJASTHAN - 335711**

Rly station to which goods are to be consigned: **GANGANAGAR**

To be dispatched by As per rate contract train at risk.
Freight at rate

Designation of Accounts Officer of the consignee: **Accounts Officer, PAD BSF, Pushpa Bhawan, Madangir, New Delhi-110062.**

Head of Account to which the cost is debitale : **Object Head 99.00.52 "MACHINERY & EQUIPMENT – INFORMATION TECHNOLOGY" under grant No 54.**

Certified that copy of the Supply order has been dispatched under endorsement No(s) _____ dated _____ 2005 in a registered cover under Postal Registration No.....dated _____ 2005 in the Accounts Officer, Deptt. of Supply (here fill in the destination) and Director/Deputy Director of Inspection _____ (here fill the destination).

Please acknowledge receipt of this letter and arrange supply of above stores.
To

NAME OF THE FIRM WITH COMPLETE POSTAL ADDRESS & PIN CODE

()



SIGNATURE WITH OFFICER NAME, DESIGNATION AND ADDRESS

For endorsement and Special Instructions see on REVERSE

*The alternatives not applicable should be scored out.

! Passenger or goods train, owners or Rly. risk, freight paid or to pay at public tariff, Rly Military concession rate should be mentioned.

Copy forwarded for information to the: -

1. Indenting Officer: COMMANDANT, 36 BN BSF, SATRANA, PO: NEW MANDI GARSANA, GANGANAGAR, RAJASTHAN
2. Consignee: COMMANDANT 36 BN BSF
3. Inspecting Officer (2 copies): ADG (QA), DGS&D, Jeevan Tara Building, 5-Parliament Street, New Delhi-110001.
4. AO Deptt of Supply, New Delhi: Chief Controller of Accounts, 16 Akbar Road Hutments, New Delhi.
5. PAD BSF, Pushpa Bhawan, Madangir, New Delhi-110062

Note: Copies of the requisition placed by Direct Demanding Officers are required to be forwarded only to the Inspecting Officer and the A.O. Deptt of Supply, New Delhi. Copies need not be sent to the Supply Officers who place Govt or non Govt

Central – or – State (In case of Central)

Civil or Defence

Commercial or Non-commercial

The Indenting Deptt is*

*The alternative not applicable should be scored out

SPECIAL INSTRUCTIONS

1. On all the letters, invoices and bills please quote the No and date of this order, the name of the Indenting Officer, the No and date of indent and the No and date of the contract mentioned on reverse.
2. No direct payment should be made to the supplying firm by the indenter or consignee himself for supplies made against the Supply order.
3. All columns of this form should be carefully typed or filled in ink and should be complete in all respect before issue.

SUPPLEMENTARY SCHEDULE

Item No of indent	Item No of contract	Description of goods	No of Qty in the same unit as in the contract	Unit	Rate per unit	Total Cost
1	2	3	4	5	6	

Total

(For use in the Accounts Office)

Checked and found correct

Noted on page.....of payment register

(Index No.....)

A/Cs Clerk

Accountant

GO



SPECIMEN
FINANCIAL CERTIFICATE
(to be attached with supply order)

FINANCIAL CERTIFICATE

I certify that:-

- (a) We are a Central Government Department drawing funds from the consolidated Funds of India.
- (b) The Expenditure involved for this Purchase has received the sanction of the competent authority.
- (c) The Funds are available under the proper head in the sanctioned Budget allotment for the year 2004-2005.

I have been fully authorized by the Department to sign the Supply Order and incur the liability in respect of the stores being ordered vide this office Supply order No.

_____ DATED, _____ 2005

Signature

Name of the Director

Demanding Officer (DDO) ()

Designation

COMMANDANT

SIGNATURE WITH OFFICER
NAME, DESIGNATION AND
ADDRESS

Office / Department

36 BATTALION BSF,
SATRANA,
PO: NEW MANDI GARSANA
DISTT: GANGANAGAR
RAJASTHAN - 335711

Date:

_____ 2005



SPECIMEN
FORM 'D'
(to be attached with supply order)

ORIGINAL / DUPLICATE / TRIPLICATE / THE CENTRAL SALES TAX
(REGISTRATION AND TURNOVER RULES 1957)

(To be used when making purchase by Govt. not being registered dealer)

Central Govt/ Name to the State Govt. Central Govt. : **Central Govt.**
Name of issuing Ministry / Department : **Ministry of Home Affairs**
Name and Address of Office of Issue : **36 BATTALION BSF,
SATRANA,
PO: NEW MANDI GARSANA
DISTT: GANGANAGAR
RAJASTHAN - 335711**

Certified that the goods ordered for in our
purchase order No.

dated _____ 2005

Place : SATRANA, PO: NEW MANDI GARSANA, ()
DISTT: GANGANAGAR, RAJASTHAN - 335711 **COMMANDANT**

Dated, _____ 2005

**SIGNATURE WITH OFFICER
NAME, DESIGNATION AND
ADDRESS**

Purchased from you as per Bill/ Cash Memo stated below:

Supplied under your challan No _____ dated _____

Are purchased by or on behalf of the Government of India.

(Rupees Ninety eight thousand six hundred eight only)

Name & Address of the seller with name of the state

**NAME OF THE FIRM WITH
COMPLETE POSTAL
ADDRESS & PIN CODE**

Strike which ever is not applicable

(Note : To be furnished to the prescribed authority in accordance with the rules framed
under section 13(3) by the appropriate authority of the State Govt.

OFFICE
SEAL

SPECIMEN
OCTROI CLEARANCE CERTIFICATE
(7 COPIES TO BE TYPED)

NO. _____

OFFICE OF THE COMMANDANT
36 BATTALION,
BORDER SECURITY FORCE,
SATRANA,
PO: NEW MANDI GARSANA
DISTT: GANGANAGAR,
RAJASTHAN - 335711

Dated, the ____ Jan'2005

To

**NAME OF THE FIRM
WITH COMPLETE
POSTAL ADDRESS & PIN
CODE**

TO WHOM IT MAY CONCERN

1. It is certified that the following items have been procured for 36 Battalion BSF:-

S/No.	Items	Qty
1.	Desktop Computer System, Professional Configuration, Intel Pentium IV processor 3.0 GHz with 1 MB L2 cache memory, 80 GB HDD with speakers	02 Nos
2.	Wep HQ 1070 + DX Dot Matrix Printer 24 Pin 136 column, 360 cps at 12 cpi having one IEEE 1284 parallel port	01 No
3.	HP Laser Jet Printer 1160 Monochrome resolution 600 dpi, paper size A4, Memory 8 MB, Printing speed 16 PPM, 1 USB port compatible with Linux and windows	01 No

2. The above items are Border Security Force consignments and are exempted from Octroi/Local/Entry taxes.



(_____)
COMMANDANT

**SIGNATURE WITH OFFICER
NAME, DESIGNATION AND
ADDRESS**